

# First Steps Chalgrove and Watlington Family Hub Registration Form



<b>Parent/Carer's Information</b>	
<b>Parent/Carer 1</b>	<b>Parent/Carer 2</b>
Relationship to child	
Name	
Address	
Mobile number	
Email	
Health visitor or medical practice details	
Do you have a disability/additional needs?	
Do you have any other children over 5 years?	
Emergency Contact Details i.e. Grandparent or Friend	
<b>Children's Information</b>	
<b>Child 1</b>	<b>Child 2</b>
Full name	
Date of birth	
Gender	
Child's first language	
Does the child have a disability/additional needs?	
Ethnic background	

Please add any other information you feel is important  
Eg. allergies or essential medical details.

**Newsletter**

Would you like to receive our newsletter via email?      Yes (  ) No (  )

**Data Protection**

Please ensure you have read our Data Privacy Notice. It is displayed in the Family Hub and is available on our website. By signing this form you are opting in and giving permission to First Steps Family Hub to store and process this information in accordance with the General Data Protection Regulation which came into force on the 25<sup>th</sup> May 2018. It will be processed only for use by First Steps Family Hub Staff and Committee Members to monitor use of the services by families, to keep in touch, for the safety and wellbeing of users in the sessions and produce anonymised data for grant applications. Information will be kept securely and not shared with any organisations unless there are safeguarding concerns about you or a family member. Once you are no longer in contact with the Family Hub, or you request to be removed, all the data we hold on you will be destroyed. Information held will be reviewed on an annual basis.

Signed/Date:

**Photographs**

On occasion we may take photos to support the work of the hub. Children will not be named. If you are happy for your child to be photographed, please sign below. **This is completely optional and there is no requirement for you to sign this agreement.**

I give permission for my child and myself to be photographed during the sessions organised by the Chalgrove and Watlington Family Hub. I understand that these photographs may be used for display and publicity purposes. I will be made aware when any photographs are being taken.

Signed/Date: